

Name of the Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



Assignment

**OFFICE MANAGEMENT**

( A GOVT OF KARNATAKA ENTERPRISE)

**KARNATAKA STATE ELECTRONICS DEVELOPMENT CORPORATION LIMITED**

KEONICS

COMPUTER TRAINING CENTRE

OPP: GLASS HOUSE, IT PARK, HUBBALLI, CONTACT NO: 0836-2357675